

# **COACHMAN CREEK CONDOMINIUM ASSOCIATION, INC.**

## **A Corporation Not for Profit**

### **BOARD OF DIRECTOR PHONE CONFERENCE**

**Date: Monday, 11 NOVEMBER 2024**

**CALL TO ORDER: 5:00 p.m.**

**QUORUM OF BOARD:** Raj Rajpal, President, Florjan Gjekaj, Mary Rosen, Treasurer, Linda Pasquarella, Secretary, Joe Fazio, Director, absent

#### **BUSINESS:**

- 1) Signing of Ameri-Tech contract.
- 2) Ameri-Tech will help find an office administrator for Coachman Creek and Robert Kelly and Linda Pasquarella will interview.
- 3) Don't know salary of new admin, working 3 hours a day 5 days a week.
- 4) Moving forward with contract amendment. Raj proposed, Linda Pasquarella 2<sup>nd</sup>.
- 5) Handi-Works contract for dangerous conditions repairs for \$100,000. Engineer Scott Williams stated that it should be more like \$50,000. Robert Kelly will oversee Handi-Works as project manager and receive 3%. Engineer checking on work completed every 2 weeks. Raj Rajpal proposed and Mary Rosen 2<sup>nd</sup>.
- 6) Engineer Scott Williams of SEI stated he no longer wanted to work at Coachman Creek Condominiums after this year but agreed to stay on if we move ahead with repairs and that Robert Kelly be his contact person.
- 7) Buster Roofing stated that any storm damage to roofing will be tarped by them and charged to insurance company.

**ADJOURNMENT: 6:30 P.M.**